



UNIVERSITY OF EDUCATION, WINNEBA

DIRECTORATE OF UNIVERSITY HEALTH SERVICES

UNIVERSITY HOSPITAL

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CE-093-8442

Our Ref: DHS/H.4/SF.18/VOL.2/9.1

18<sup>th</sup> September, 2025

The Head  
Department of Management Sciences  
School of Business  
University of Education, Winneba  
Winneba.

Dear Sir,

**RE: LETTER OF INTRODUCTION – MS. MABEL QUAINOO**

We acknowledge receipt of your letter dated 10<sup>th</sup> September, 2025, introducing **Ms. Mabel Quainoo**, a Level 300 student of the Department of Management Sciences, School of Business, University of Education, Winneba, for the purpose of undertaking her internship.

We are pleased to inform you that the University Hospital, Winneba, has accepted **Ms. Mabel Quainoo** to undertake her three (3) credit hour internship programme with us, covering the period **5<sup>th</sup> January to 30<sup>th</sup> April, 2026**.

The Hospital looks forward to providing her with the requisite practical exposure and work experience to complement her academic training.

Please be assured of our commitment to support in training students.

Thank you.

Yours faithfully,

**Isaac Darkoh**

*Assistant Registrar, Hospital Administrator*

*For: Director, Health Services*

