

GHANA ENTERPRISES AGENCY
BUSINESS RESOURCE CENTER-AKATSI



*In case of reply, the
number and date of this
letter should be quoted*

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Our Ref: **AK/BRC/3/011**

Date: 25TH September, 2025

THE HEAD OF DEPARTMENT
DEPARTMENT OF MANAGEMENT SCIENCES
SCHOOL OF BUSINESS
UNIVERSITY OF EDUCATION, WINNEBA
P.O. BOX 25, WINNEBA

Dear Sir/Madam,

ACCEPTANCE OF INTERNSHIP – MR. EVANS ASUMAH

We acknowledge receipt of your letter dated **15th September, 2025**, introducing Mr. Evans Asumah, a Level 300 student of the Department of Management Sciences, University of Education, Winneba.

We are pleased to inform you that our organization has offered Mr. Evans Asumah the opportunity to undertake his internship with us from **5th January, 2026 to 30th April, 2026**. During this period, he will be assigned relevant tasks to enable him gain practical experience and apply the knowledge acquired from his academic training.

We look forward to supporting him in achieving his learning objectives and contributing meaningfully to his professional development.

Thank you for the collaboration, and we are happy to partner with the University of Education, Winneba, in this initiative.

Yours faithfully,

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MAWUENYEGA ANKU
(DEPUTY MANAGER)