



**NSAWAM ADOAGYIRI
MUNICIPAL
ASSEMBLY**

P.O. Box NW 4, Nsawam
Digital Address : EG-042-5349

Kindly quote this number and date on all correspondence

My Ref No NHMA-02/10/17/11/12

Your Ref No _____

Date 05/01/2026

RE: INTERNSHIP – ALFRED AMON

Reference is made to your letter dated 10th September, 2025 on the above subject.

The Nsawam Adoagyiri Municipal Assembly has accepted your student Alfred Amon for internship with effect from Wednesday 7th January, 2026.

See the details of the student below:

NAME	COURSE	LEVEL	ATTACHED UNIT
Alfred Amon	BBA. Human Resource Management	300	Administrative Unit

Thank you.

JASPER KUDZO ADENYO
MUNICIPAL CO-ORD.DIRECTOR
For: MUNICIPAL CHIEF EXECUTIVE

HEAD OF DEPARTMENT

UNIVERSITY OF EDUCATION, WINNEBA
SCHOOL OF BUSINESS
DEPARTMENT OF MANAGEMENT AND SCIENCE
P.O. BOX 25,
WINNEBA, GHANA

CC: Head of Administrative Unit

Alfred Amon