



UNIVERSITY OF EDUCATION, WINNEBA

SCHOOL OF BUSINESS

DEPARTMENT OF ACCOUNTING

P. O. Box 25, Winneba, Ghana

daccounting@uew.edu.gh

+233(0)201 2041098

Our Ref: DAC/I.6/VOL.2.54

Date: 15th September, 2025

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

INTRODUCTION FOR INTERNSHIP – MR. McOWUSU CECIL

We write to introduce to you **Mr. McOwusu (5231550119)**, a student in the Department of Accounting of the University of Education, Winneba. **Mr. McOwusu** is currently undertaking a four-year programme and wishes to have his internship in your organisation.

The internship is a full course taken that attracts credits for students towards the completion of the University, leading to the award of a degree in **Bachelor of Business Administration (Accounting)** option. The period of the internship is from **6th January 2026 to 30th April 2026**.

We would therefore appreciate that you create an opportunity for the student to have his internship in your organisation. Lecturers from the Department will visit the student at his place of internship before the period ends. The student can be contacted on **0557129074**

Kindly offer him any assistance or opportunity available for his training

Thank you

Yours faithfully,

Dr . Mavis Pobbi

Ag. Head of Department