

MEMORANDUM

TO : PRINCIPAL ACCOUNTANT, HRDMD

FROM : DEPUTY DIRECTOR, HRDMD

DATE : 5TH JANUARY, 2026

SUBJECT: POSTING OF INTERN

REFERENCE: AB/130/001/25

Mr. Adamu Ibrahim, a student in the Department of Accounting of the University of Education, Winneba, has expressed interest to undergo an eighteen (18) week internship programme with this Ministry.

2. He has accordingly been assigned to your Unit to understudy the processes there. The internship is scheduled to run from **6th January to 30th April, 2026.**
3. Kindly also note that the intern is expected to submit a report signed by their immediate Supervisors on tasks assigned to them during engagement with your Outfit.
4. Thank you.



JOHNNY OSEI GYASI