



S.D.A VALLEY VIEW HOSPITAL, OYIBI

GHANA ADVENTIST HEALTH SERVICES

P. O. Box AF 595, Adenta - Accra, Ghana

Contact: 0501476532/0501476537

Email: hospital@vvu.edu.gh

Transforming lives through healthcare

February 02, 2026

The Head of Department
University of Education, Winneba
Department of Accounting
P.O. Box 25
Winneba - Ghana

Dear Madam,

RE: INDUSTRIAL ATTACHMENT

Management has approved for **Leonard Atta Quainoo** to undergo his industrial attachment at the Hospital's Accounts Department.

The attachment will commence from **6th January 2026** and is scheduled to end on **30th April 2026**, covering a period of four (4) months.

Mr. Quainoo will undergo practical training relevant to his programme of study and he will be exposed to relevant practical training in line with his programme of study and will be required to comply with all hospital rules, regulations, and confidentiality policies.

We trust that this training will be beneficial to his academic and professional development.

Thank You.

Rosemond Naa Morkor Ashley
Human Resource Manager
For: SDA Valley View Hospital

