

Dr. Mavis Pobbi,
The Head of Department
School of Business
University of Education, Winneba
02/01/2026

Dear Madam,

ACCEPTANCE OF INTERNSHIP

This letter is to confirm to you that **Mr. Evans Quartey (5231550013)** has been offered an internship with **Cashwell Micro Credit Enterprise** under the supervision of Madam Rita Adio-Mensah, who will be the student's supervisor.

In order to receive credit, the student's internship experience must meet the requirements. We affirm that this internship is a total of **16 weeks and 40 hours per week**.

The work is on site and includes meaningful task that focus on developing the knowledge, skills and abilities relative to their programme of study and are applicable to future employment opportunities. An on-site supervisor will conduct regular check-in meetings to discuss work progress and write a final evaluation report.

The internship will start on **6th January, 2026** and end on **30th April, 2026**.

Thank you.

Yours sincerely,



Rita Adio-Mensah