



KAKUM RURAL BANK LIMITED

Head Office: Sika Fle P.O. BOX 257, Elmina C/R Ghana Tel: +233 0575440060

Email: info@kakumbankgh.com, kakumbank@gmail.com, Website: www.kakumbankgh.com

12TH JANUARY, 2026.

MS. AISHATU ABUBAKAR,
UNIVERSITY OF EDU. WINNEBA,
DAFPM,
P.O.BOX 25,
WINNEBA- GHANA.

Dear Sir,

RE: INTRODUCTION FOR INTERNSHIP

I am pleased to inform you that, the Board of Directors and Management of Kakum Rural Bank Limited have accepted your application to be attached to our bank for your Internship Programme effective, **Wednesday, 14th January, 2026 – Thursday, 30th April, 2026.**

You are therefore requested to report at our **Mankessim Branch** on **Wednesday, 14th January, 2026**, at 8.00 a.m. to commence your training.

While on attachment, you will be expected to be honest, diligent, respectful and above all exhibit a high sense of integrity.

Please read, sign the attached Oath of Secrecy and return same to the undersigned.

Yours faithfully,

EDWARD ARKOH DONKOR
[CHIEF EXECUTIVE OFFICER]

CC: BOARD CHAIRMAN
ALL DEPARTMENTAL HEADS
BRANCH MANAGER – MANKESSIM BRANCH