



GIVERS INDUSTRIES

14th January, 2026.

To: Richard Adrah

Group: Givers Packaging, Dodowa

From: General Manager

Subject: Acceptance of Internship Offer

I am pleased to inform you that your application for an internship with Givers Industries has been successfully accepted. I am delighted to offer you an internship position assisting the General Manager, commencing on 15th January, 2026, and ending on 30th April, 2026. As a level 300 student, I believe this internship will provide you with valuable hands-on experience to complement your academic pursuits. You are expected to adhere to our company's policies and code of conduct during the internship period.

I look forward to welcoming you to our team. Please confirm your acceptance of this offer by signing and returning a copy of this letter to me by 15th January, 2026.

Sincerely,

General Manager

Givers Industries

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