

ADA SENIOR HIGH SCHOOL, ADA.

In case of reply the number and

Date of this letter should be quoted

Our Ref: GES/GAR/AED/ASH/H.K.M/25



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Date: 22nd August, 2025

THE HEAD
DEPARTMENT OF MANAGEMENT SCIENCES
UNIVERSITY OF EDUCATION, WINNEBA

MR. HOSEA KWAME MORO

INDEX NUMBER: 5231020073

Upon the request from your Head of Department, I am pleased to inform you that you have been given the opportunity to do your internship at Ada Senior High School.

You are expected to abide by all rules and regulations governing the school and attend all social gathering.

We expect maximum co-operation from you during the period of your internship.

Thank you.


ASSISTANT HEAD (DOM)
ADA SENIOR HIGH SCHOOL
P. O. BOX 47
ADA-FOAH

(FRANK ELVIS BIRIKORANG)
ASSISTANT HEADMASTER, DOMESTIC