

ST. CATHERINE

SENIOR HIGH SCHOOL, AGBAKOPE

(Ghana Education Service)

GPS: VU - 1494 - 8011

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Your Ref:

Our Ref: GES/VR/SCSHS.12/VOL.1/178



Private Mail Bag 06
Agbakope via Sogakope
South Tongu District
Volta Region, Ghana

Date: 5th February, 2026

THE HEAD OF DEPARTMENT
SCHOOL OF BUSINESS
DEPARTMENT OF MANAGEMENT SCIENCES
P. O. BOX 25
WINNEBA.

ASSURANCE LETTER
MISS CYNTHIA ANESAGA BENYE
INDEX NO.: 531020048

I refer to your letter dated 22nd August with ref. no.: DMS/1.4/Vol.5.57 introducing the above – name student of your University to carry out an internship programme in our institution.

I hereby write to assure her the opportunity to practice her internship in our school.

It is our hope that, her presence would give more vim to the teaching and learning of her subject areas by our student.

My outfit would guarantee effective supervision and monitoring throughout her period of internship and give report accordingly to the University.

Thank you.

Genevieve Elizabeth Afordofe (Rev. Sr)

Cc:

Miss Cynthia Anesaga Benya
School of Business
Department of Management Sciences
P. O. Box 25
Winneba.

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HEADMISTRESS
ST CATHERINE SENIOR HIGH SCHOOL
AGBAKOPE, V/R.

VISION: A model school of excellence within the Catholic Diocese of Keta-Akatsi and Ghana at large

MISSION: To provide Holistic education within a Catholic environment so learners can become productive and virtuous citizens.

MOTTO: Reformamini