

MANKRANSO SENIOR HIGH SCHOOL



In case of reply the ref. number and date of this letter should be quoted

P. O. BOX 33,
MANKRANSO - ASHANTI
GHANA, WEST AFRICA

Tel. No.: 026 675 8100

Our Ref: GES/MSS/AAU/VOL.9/018 Your Ref: Date: 5th November, 2025.

THE HEAD OF DEPARTMENT
UNIVERSITY OF EDUCATION, WINNEBA
DEPARTMENT OF ENGLISH EDUCATION
P. O. BOX 25
WINNEBA – GHANA

Dear Sir/Madam,

ASSURANCE LETTER

OKYERE PHILIP

INDEX NUMBER: 5231010144

In response to your request to do your internship programme in the school, I wish to inform you that you have been granted the first semester of the 2025/2026 academic year for the internship exercise in the Department of Business (Financial Accounting).

I am by this letter requesting your Head of Department to post you to the school to handle the subject.

Thank you.

Yours faithfully,

ISSAH IBRAHIM MERIGAH
(HEADMASTER)

THE HEADMASTER
MANKRANSO SENIOR HIGH SCH.
P. O. BOX 33
MANKRANSO-ASH.