

# DABALA SNR HIGH TECH. SCHOOL

(GHANA EDUCATION SERVICE)

*In case of reply, the number  
And date of this letter should  
be quoted  
Our Ref: GES/VR/DSTS/86/VOL.2/80*



P.O. BOX 51  
Dabala, V/R  
Tel: 0506283708

Your Ref: No.

Date: 8<sup>th</sup> September, 2025

THE AG. HEAD OF DEPARTMENT  
FACULTY OF ACCOUNTING EDUCATION  
THE DEPARTMENT OF ACCOUNTING EDUCATION  
UNIVERSITY OF EDUCATION, WINNEBA  
WINNEBA

## RE: LETTER OF INTRODUCTION

I refer to your letter dated 18<sup>th</sup> August, 2025, introducing **Mr. Desire Hormeku** a level 300 student with **Index Number 5231010117** in the Department of Accounting, Education, University of Education, Winneba to do his internship for the 2025/2026 academic year and wish to inform you that, permission has been granted to Mr. Desire Hormeku to do his teaching practice in our school from 3<sup>rd</sup> November 2025 to 30<sup>th</sup> April, 2026.

He is expected to report to the Assistant Headmaster (Academic) for further directives.

Whilst here, he is expected to be law abiding and respect the rules and regulations that pertains to the profession.

Thank you.

.....  
**DAVID KWABLA KATTAH**  
(HEADMASTER)  
0244249791

Cc:

Mr. Desire Hormeku