



# POPE JOHN SENIOR HIGH SCHOOL AND MINOR SEMINARY

**EFFIDUASE - KOFORIDUA**

Post Office Box 370

Koforidua

Our Ref: GES/PJ/IP/195/210

Your Ref: \_\_\_\_\_

Date: 15TH SEPTEMBER, 2025

DR. MAVIS POBBI  
AG. HEAD OF DEPARTMENT  
SCHOOL OF BUSINESS  
DEPARTMENT OF ACCOUNTING  
UNIVERSITY OF EDUCATION, WINNEBA

Dear Sir,

**ACCEPTANCE LETTER INTERNSHIP**  
**RE: MR. ADJEI KUMI ALBERT**

In response to the letter of introduction of the above-mentioned student of University of Education, Winneba, we write to inform you that Mr. Adjei Kumi Albert would be accepted to have his Internship Programme at Pope John Senior High School and Minor Seminary, Effiduase-Koforidua with the Department of Accounting.

The school promises to guide, supervise and assess him to achieve the purpose of this programme.

We hope he will comport himself and abide by the school's rules and regulations.

Thank you.

Yours faithfully,

Rev. Fr. Benjamin Opoku Ohene  
(Headmaster)

CC.  
MR. ADJEI KUMI ALBERT  
SCHOOL OF BUSINESS  
DEPARTMENT OF ACCOUNTING  
UNIVERSITY OF EDUCATION, WINNEBA