

1st December 2025

Jessica Tano
C/O University of Education
Winneba

Dear Jessica,

INTERNSHIP ACCEPTANCE LETTER

We are pleased to inform you that you have been accepted to undertake your internship with **Starbites Enterprise Limited**. Your internship period will officially run from **1st December 2025 to 30th April 2026**.

You have been assigned to our **Starbites Tesano Branch**, where you will report directly to the **Branch Manager** throughout the internship period. During this time, you will gain hands-on experience, develop industry-related skills, and support the daily operations of the branch.

We are excited to have you join the team and look forward to a productive and rewarding internship experience for you.

For and on behalf of Starbites Enterprise Limited

A handwritten signature in black ink, appearing to read "Loretta Ocansey".

Loretta Ocansey
Human Resources Manager

STARBITES ENT. LTD.
HEAD OFFICE
HUMAN RESOURCES MANAGER