



GHANA HEALTH SERVICE

Greater Accra Regional Hospital – Greater Accra

PMB Ministries - Accra

Digital Address: GA – 052 – 7021

Quote this number and date on all correspondence

My Ref. No. GHS/GARH/HR/LD/004

Your Ref. No. _____

Date. 7TH JANUARY, 2026

MEMORANDUM

TO : HEAD, HUMAN RESOURCE - RECORDS

FROM : HEAD, HUMAN RESOURCE

DATE : 7TH JANUARY, 2026

SUBJECT : POSTING OF MS. AFIA AGGO ADOFO - INTERNSHIP

Okemp 7/1/26

The above-named student from University of Education, Winneba has been approved by management to undergo four (4) months internship in your department with effect from 5th January 2026 to 30th April, 2026.

Kindly offer her the assistance needed.

Thank you.