

FDA/CSD/HRD/ATT/24/0315

1<sup>st</sup> November 2024

Mr Alhassan Salifu Bawah  
Ag Head of Department  
Department of Procurement and Supply Chain Management  
University of Education  
Winneba

**RE: LETTER OF INTRODUCTION FOR MR FREDERICK BONNEY**

I write to acknowledge receipt for the attachment request per the subject above.

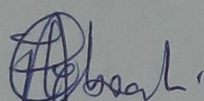
Management of the Food and Drugs Authority has approved your request for **Mr. Frederick Bonney** to be offered an opportunity for an industrial attachment with the Authority.

The session takes effect **Friday 1<sup>st</sup> November 2024 to Friday 31<sup>st</sup> November 2024**, for a period of one (1) month at his assigned department, where he will be assigned his duties for the period.

By copy of this letter, he is to report to the Acting Director of Human Resource at the Head office, Shishie for the completion of all necessary administrative procedures.

Kindly bear in mind that the Food and Drugs Authority has no financial obligation to him during this period of industrial attachment.

Yours sincerely,



MARY MINTAH (MS.)  
for: AG. DIRECTOR, HUMAN RESOURCE

cc: Mr. Frederick Bonney