

# OTI SENIOR HIGH TECHNICAL SCHOOL

Tel:.....HEADMASTER.02421.65043....

Our Ref:GES/QST/KEM/OTI/VOL.1/30

Your Ref:.....



P.O. Box 12,

Dambai,

Krachi-East Municipal O/R

E-mail Address: [otishts.edu@gmail.com](mailto:otishts.edu@gmail.com)

Date:19<sup>TH</sup> AUGUST, 2024.....

Dear Sir,

**LETTER OF ASSURANCE**  
**JOSEPH OKUMAGYE CHIKPAH**  
**INDEX NUMBER: 220032173**


I write to assure you of a place for Mr. **JOSEPH OKUMAGYE CHIKPAH**, a level 300 student of your Department (index number 220032173) to undertake his internship with Oti Senior High Technical School.

We wish to state that, we have been hosting internship students in our school over the years. Unfortunately, there has not been any remuneration for the mentors over the past three years and this is creating challenges for management.

We would be grateful if you could help us resolve that issue.

Thank you.

THE HEAD OF DEPARTMENT  
DEPARTMENT OF MANAGEMENT SCIENCES  
UNIVERSITY OF EDUCATION  
P.O. BOX 25  
WINNEBA

  
**SIABI ELIAS KWAO**  
**(Headmaster)**

**HEADMASTER**  
**OTI SENIOR HIGH SCHOOL**  
**P. O. BOX 12,**  
**DAMBAI**