

Effutu Business Advisory Centre,  
P.O Box 1,  
Winneba-Central.

11<sup>th</sup> November, 2024.

The Head of Department,  
School of Business,  
Department of Marketing and Entrepreneurship,  
P.O Box 25,  
Winneba-Central.

Dear Sir/Madam,

**RE: LETTER OF INTRODUCTION**

**KWEKU KWARTENG INDEX NUMBER (220030980)**

I refer to your letter dated July 23, 2024 on the above subject matter.

Please be informed that the Effutu Business Advisory Centre of Ghana Enterprises Agency has given approval to kweku kwarteng, a level 300 student of your institution for his internship program scheduled to take place from January, 2025 to April, 2025.

Thank you,

Yours faithfully,



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Linda Oduro-Amoaning  
BUSINESS ADVISORY CENTRE  
EFFUTU MUNICIPAL  
(BAC HEAD 0244225427)