

DRIVER AND VEHICLE LICENSING AUTHORITY

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Accra Address:

P. O. Box 9379, KIA-Accra

DVLA/HR/INT/12/24

DECEMBER 03, 2024

My Ref:.....

...../...../20.....

Your Ref:.....

**DEPUTY DIRECTOR, PROCUREMENT
DVLA
HEAD OFFICE**

Dear Sir,

INDUSTRIAL ATTACHMENT - MISS CHRISTABEL AKOTO DWAMENA

This is to inform you that, approval has been granted to Miss Christabel Akoto Dwamena to undertake a two (2) month attachment at the Procurement Department, Head Office effective **Thursday, January 02, 2025 to Friday, February 28, 2025.**

She is requested to report to you for necessary instructions and directives concerning her official duties.

Kindly find attached a Non-Permanent staff form to be completed and submitted to the undersigned.

Thank you.

**GIFTY ADDO - KISSI
DEPUTY DIRECTOR HR.
FOR: CHIEF EXECUTIVE**

CC : University Of Education, Winneba
Christabel Akoto Dwamena