



UNIVERSITY OF EDUCATION, WINNEBA

SCHOOL OF BUSINESS  
DEPARTMENT OF ACCOUNTING

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Our Ref: DAC/L5/VOL.1.34

Date: 26<sup>th</sup> July, 2024

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

**INTRODUCTION FOR INTERNSHIP – MR. KENNETH ABOTSI**

We write to introduce to you Mr. Abotsi (220030215), a student in the Department of Accounting of the University of Education, Winneba. Mr. Abotsi is currently undertaking a four-year programme and wishes to have his internship in your organisation.

The internship is a full course taken that attracts credits for students towards the completion of the University, leading to the award of a degree in Bachelor of Science (BSc.) Accounting Education option. The period of the internship is from January, 2025 to April, 2025.

We would therefore appreciate that you create an opportunity for the student to have his internship in your organisation. Lecturers from the Department will visit the student at his place of internship before the period ends. The student can be contacted on 0532405405.

Kindly offer him any assistance or opportunity available for his training.

Thank you.

Yours faithfully,

Mr. Samuel Gameli Gadzo  
Ag. Head of Department

7/28/24

ASST. HEADMASTER (ACA)  
MAWULI SCHOOL, HO



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