



27th January 2025

THE HEAD OF DEPARTMENT
DEPARTMENT OF APPLIED FINANCE AND POLICY MANAGEMENT
UNIVERSITY OF EDUCATION
WINNEBA

Dear Sir,

RE: INTRODUCTION FOR INTERNSHIP – MR AMPONSAH DESMOND

With reference to your letter dated 30th July 2024, I write to inform you that the above student have been accepted to do internship with the Takoradi Office for the life insurance.

He may be assigned to different roles during the internship period as the company deems fit for him to know what pertains in the various departments.

Thank you.

Yours faithfully

A handwritten signature in black ink, appearing to read "Amponsah Desmond", with a circular flourish at the end.

Oheneba Isdor
(Branch Manager, Takoradi)