

101100-28 Ideal college  
P.O. Box. 135 Kumasi  
20th August, 2024

The Head  
Department of Management Science  
University of Education, Winneba  
P. O. Box 25,  
Winneba

Dear Sir/Madam,

Assurance Letter for Teaching Practice Placement of Mr./Ms. Joseph Karassi Bousson

I am writing to confirm that Mr./Ms. Joseph Karassi Bousson, a student from the University of Education, Winneba, has been granted approval to undertake a four-month teaching practice at Ideal college School from 04 11 2024 to 30 04 2025. We are pleased to support him/her in gaining practical teaching experience and enhancing their pedagogical skills.

At Ideal college School, we recognize the importance of providing aspiring educators with opportunities to apply their theoretical knowledge in classroom settings. We are committed to offering him/her a comprehensive and supportive teaching experience that aligns with their academic goals and professional aspirations.

Mr./Ms. Joseph Karassi Bousson will be mentored by Mr./Ms. IRENE BENEDICT, who is an experienced teacher in his/her subject area. The mentor will provide regular feedback, mentorship, and support to ensure the teaching practice is both educational and rewarding for the student.

We assure you that the student will be integrated into our teaching staff and will have access to all necessary resources and facilities to successfully complete their teaching practice. Our institution is committed to maintaining a conducive and collaborative learning environment for both students and teaching practitioners.

Please do not hesitate to contact me directly at 0245241310 or [Your Email Address] if you require any further information or have any questions regarding this teaching practice arrangement.

We look forward to welcoming him/her and supporting their professional development during this teaching practice period.

Thank you for your attention and cooperation.

Sincerely,

Anthony Osei-Mensah  
Assistant Headmaster Academics  
0245241310  
anthony.oseimensah@yahoo.com

