



SOUTH BIRIM RURAL BANK PLC

BANKERS:
ARB APEX BANK LTD.

Website: <https://www.southbirimruralbank.com>
Email: info@southbirimruralbank.com
sbrb@southbirimruralbank.com

P. O. BOX 60.
AKIM ACHIASE
Tel: 0501291771

Our Ref: SBRB/HQ/617/12/2024

Your Ref...

Date: 31/12/2024

MR EMMANUEL AFFUL-AGYEI
UNIVERSITY OF EDUCATION
WINNEBA
0240296826

Dear Emmanuel,

RE: INTERNSHIP LETTER

Kindly be informed that Management has accepted your request for you to undertake your student attachment with our bank, Akim Achiase Branch. **Please note that you shall not be paid any allowance.**

Your attachment period starts from **Monday, 6th January, 2025 to 30th April, 2024.**

It is our hope that you will abide by all rules and regulations within South Birim Rural Bank PLC to help achieve organizational goals. Please note that your Assessment Form shall be sent to the school's academic office.

Your reporting time is **8:00am** Monday to Friday and closing time is **5:00pm**. You shall submit a report at the end of your attachment to the Chief Executive Officer (CEO) about your observations and learning outcomes while working with us. You shall be paid transportation at the end of your attachment.

Please accept our congratulations and be guided accordingly.

Thank you.

Yours faithfully,


GLADYS OKYERE (MS)
(CHIEF EXECUTIVE OFFICER)

CC
HEADS OF DEPARTMENT
BRANCH MANAGER, AKIM ACHIASE

BRANCHES

ASAMANKESE: 0501291763, ODA 0501291762, AKWATIA 0501291764, NEW ABIREM 0501291767, ASENE 0501291766, ACHIASE 0501291765, APERADE 0501291769, MICRO FINANCE 0501291768