



# KUMASI METROPOLITAN ASSEMBLY

Plot No. Ota 87  
Harper Road Adum  
P. O. Box 1916  
Kumasi, Ghana West-Africa  
Digital Address: Ak-064-5339

Our Ref. No: KMA.02/10/16

Your Ref. No: \_\_\_\_\_

Date: 17<sup>th</sup> January, 2025

## INDUSTRIAL ATTACHMENT

I have to inform you that permission has been granted for the student to undertake her four (4) month practical training attachment with effect from 13<sup>th</sup> January to 30<sup>th</sup> April, 2025, at the Procurement Unit, **KMA**.

Please take note that she will not be given any remuneration during the period of her training attachment.

I am by copy of this letter informing **The Head** to give her the necessary assistance during her training period.

**DESMOND APPIAH**  
(ASSIST. H/R MANAGER)

For: **METRO CHIEF EXECUTIVE**

**THE HEAD**  
**PROCUREMENT UNIT**  
**KMA**

CC: ADWOA KONADU BOAMAH  
BBB. PROCUREMENT & SUPPLY  
UEW, WINNEBA



ASHANTI REGION

REPUBLIC OF GHANA

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