

*In case of reply the  
number and date of the  
letter should be quoted*

Our Ref. No. HRM/200/24  
Your Ref. No.

Tel. No. 233-302-953407  
Fax No.



# GRA

P. O. Box 2202  
Head Office, 5<sup>th</sup> Floor  
Ministries Accra

GA – 144 - 3422

13<sup>th</sup> January, 2025

**DAIYA ZUBAIR**  
**UNIVERSITY OF EDUCATION WINNEBA (UEW)**

Dear Ms. ZUBAIR,

**RE: PRACTICAL ATTACHMENT- DAIYA ZUBAIR**  
**(0243028967)**

We refer to your letter on the above-mentioned subject and wish to inform you that you have been granted permission to undertake your Industrial Training Programme with the **Head, Kasoa Tax Payer Service Center (TSC)** of the Ghana Revenue Authority with effect from **13<sup>th</sup> January, 2025 to 14<sup>th</sup> February, 2025**.

You are to report to the **Head, Kasoa Tax Payer Service Center (TSC)** on your assumption of duty.

By a copy of this letter, the **Head, Kasoa Tax Payer Service Center (TSC)** is kindly requested to inform the undersigned when you report for duty and submit a report on your performance at the end of the period.

Yours faithfully,

**For: DC, HR**

**SENYO PKEKLU**

**CRO (HUMAN RESOURCE, RPP)**

cc: The Head, Kasoa (TSC)

Coordinator, Internship/Attachment Programme, UEW

Ind. Attachment. File

**Integrity. Fairness. Service.**