



# AGBEVE HERBAL CENTRE

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8<sup>th</sup> January, 2025

UNIVERSITY OF EDUCATION, WINNEBA  
DEPARTMENT OF MANAGEMENT STUDIES  
P.O.BOX 25, Winneba, Ghana

Dear Sir/Madam

## LETTER OF ACCEPTANCE

We are delighted to confirm that **Mr. Mike Adjei Adofo**, a level 300 student with index number **220010072** in the Department of Management Sciences of the school of Business has been accepted to undertake an internship at Agbeve Herbal and Medical Hospital, specifically in the **Information Technology Unit**. His internship is scheduled to commence on 20<sup>th</sup> January **2025** and conclude in April, **2025**.

**Mr. Mike Adjei Adofo** has accepted this internship opportunity, and this letter serves as official notification to **University of Education, Winneba** of his placement in our facility.

We are committed to providing **Mr. Mike Adjei Adofo** with a valuable and enriching experience, equipping him with practical skills and exposure within the laboratory setting.

Should you have any further inquiries or require additional details, please feel free to contact us.

Yours faithfully,

Abdul Hadi Agbeve  
Head of Finance and Administration