



GHANA PORTS AND HARBOURS AUTHORITY
PORT OF TAKORADI

HRD 47/ VOL 126/3

JANUARY 10, 2025

**THE AG HEAD OF DEPARTMENT
UNIVERSITY OF EDUCATION
WINNEBA**

Dear Sir/Madam,

INDUSTRIAL ATTACHMENT

We make reference to your letter in respect of the above subject, and hereby inform you that this Authority is prepared to accept **PLANGE HACKMAN**, to undergo his attachment training from **JANUARY 13, 2025** to **MARCH 13, 2025** under the following conditions:

1. He will neither be paid salary nor allowance during the period.
2. He will be subjected to the rules and regulations that govern workmen in the Authority.
3. He will be closely supervised.
4. He will not enjoy free medical services from the Authority.
5. **He should be decently dressed in blue/white shirt with black/blue-black/khaki trousers and black/brown shoe.**
6. He will be required to take an Insurance Policy of not less than **One Hundred Ghana Cedis (GH¢ 100.00).**
7. He shall procure for himself, the appropriate PPE (Reflector, Overall, and Safety Boots) for his use in the Port.

If the above conditions are acceptable to him, please ask him to report to the undersigned with an acceptance letter and two passport-size photographs of himself for further instructions.

Yours faithfully,

FOR: GHANA PORTS & HARBOURS AUTHORITY

**ANTHONY ESHUN
DEPUTY HUMAN RESOURCE MANAGER
FOR: DIRECTOR OF PORT**

Please ensure to make a printed copy of this letter before reporting. Thank you