

TAIN DISTRICT HOSPITAL
GHANA HEALTH SERVICE
NSAWKAWI - TAIN
18/12/2024

The Head
Department of Management Science
University of Education, Winneba
P. O. Box 25,
Winneba


Dear Sir/Madam,

Assurance Letter for Internship Placement of Mr./Ms *Wilfred Kwadwo Sie*

I am writing to confirm that Mr./Ms *Wilfred Kwadwo Sie*, a student from the University of Education, Winneba, has been granted approval to undertake a four-month internship program at *Tain District Hospital* from *02/01/2025* to *30/04/2025*. We are pleased to support Mr./Ms *Wilfred Kwadwo Sie* in gaining practical experience and enhancing their skills in their field of study.


At *Tain District Hospital*, we recognize the importance of providing students with opportunities to apply theoretical knowledge in real-world settings. We are committed to offering Mr./Ms *Wilfred Kwadwo Sie* a comprehensive learning experience that aligns with their academic pursuits and career aspirations. Our institution has a structured internship program that ensures interns receive proper supervision, mentorship, and the chance to work on meaningful projects.

During the internship, Mr./Ms *Wilfred Kwadwo Sie* will be involved in various tasks/projects assigned to him/her in the organisation. This will allow them to develop their skills to gain valuable industry insights, and build professional networks. We assure you that Mr./Ms *Sie* will be supervised by *[FRANCISCA POMAA]*, who is an experienced professional in *[relevant field/department]*. *[Supervisor's Name]* will provide regular feedback and guidance to ensure the internship is both educational and rewarding for the student.

Please do not hesitate to contact me directly at *0203218299* or *Pomaa Francisca*  if you require any further information or have any questions regarding this internship arrangement. We look forward to welcoming Mr./Ms *Wilfred Kwadwo Sie* and supporting his/her professional development during this internship period.

Thank you for your attention and cooperation.

Sincerely,


FRANCISCA POMAA
HUMAN RESOURCE MANAGER
TAIN DISTRICT HOSPITAL
