



BOATENG, OFFEI & CO.

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Ref No: BOC-TKD/GTBL/155-2024

Tin: C0003122611

2nd September, 2024

The Head of Department
Department of Accounting
University of Education, Winneba
P.O. Box 25
Winneba

Dear Sir,

RE: ACCEPTANCE OF INTERNSHIP – MS. BEAUTY KPEVOR

I am writing to confirm the acceptance of Ms. Beauty Kpevor (Student ID: 220004183) as an intern in our organization, as requested in your letter dated 26th July, 2024. We are pleased to provide her with the opportunity to complete her internship with us from January 2025 to April 2025.

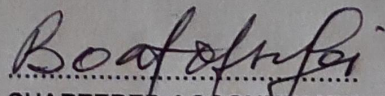
Ms. Kpevor will be assigned tasks relevant to her field of study in Bachelor of Business Administration (BBA) Accounting. We are committed to ensuring she gains practical experience that will complement her academic learning. We will work closely with her to achieve the goals set out for this internship and ensure a productive and educational experience.

We also welcome visits from your department's lecturers during the internship period to discuss Ms. Kpevor's progress and any other matters related to her training.

Please do not hesitate to contact us if there are any additional requirements or further information needed.

Thank you for choosing our organization as a partner in the practical training of your students.

Yours faithfully,


CHARTERED ACCOUNTANTS

HEAD OFFICE

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