



KAKUM RURAL BANK LIMITED

Head Office: Sika Fie P.O. BOX 257, Elmina C/R Ghana Tel: +233 0575440060

Email: info@kakumbankgh.com, kakumbank@gmail.com, Website: www.kakumbankgh.com

4TH NOVEMBER, 2024.

**MR. EMMANUEL ACQUAH,
UNIVERSITY OF EDUCATION WINNEBA,
SCHOOL OF BUSINESS,
DEPARTMENT OF ACCOUNTING,
WINNEBA.**

Dear Sir,

RE: INTRODUCTION FOR INTERNSHIP

I am pleased to inform you that, the Board of Directors and Management of Kakum Rural Bank Limited have accepted your application to be attached to our bank for your Internship Programme from **2nd January, 2025 to 30th April, 2025.**

You are therefore requested to report at our **Jukwa Branch** on **Thursday, 2nd January, 2025, at 8.00 a.m.** to commence your training.

While on attachment, you will be expected to be honest, diligent, respectful and above all exhibit a high sense of integrity.

Please read, sign the attached Oath of Secrecy and return same to the undersigned.

Yours faithfully,

**FATIMA AZIZ – ADMIN. ASSISTANCE
[FOR: CHIEF EXECUTIVE OFFICER]**

**CC: HEAD OF BANKING AND OPERATIONS
COMPLIANCES OFFICER
AG. INTERNAL AUDIT
FINANCE OFFICER
BRANCH MANAGERESS – JUKWA BRANCH**