

PRU EAST DISTRICT ASSEMBLY

OFFICE OF THE DISTRICT ADMINISTRATION

In case of reply, the number
and date should be quoted

Email: Prudistrict@gmail.com



Post Office Box 76
Yeji-Bono East Region
Ghana.

Our Ref: PED.A.02/10/16/001

Your Ref:.....

REPUBLIC OF GHANA

Date: 23RD AUGUST, 2024

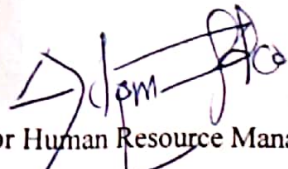
LETTER OF INTERNSHIP ACCEPTANCE

With reference to your letter dated 26th July, 2024 and with reference number DAC/1.5/VOL.1.46 requesting for internship in our institution, we are pleased to offer you an internship opportunity from January, 2025 to April, 2025 in Finance Department of the Pru East District Assembly.

You should note that due to ethical standards expected to be upheld staff and interns, any information you come across in the course of your internship shall be kept confidential at all times.

You are to report to the Human Resource Department on your first day of the internship for orientation and to receive further instructions.

We are excited to have you join our team at Pru East District Assembly and look forward to working with you. Congratulations on being selected for this opportunity. We are confident that you will have a successful internship with us.


Senior Human Resource Manager
Adomako Oti Prince
(PEDA)

Mr. Joseph Gyamfi,