

In case of reply, the
number and date of
this letter should be

My Ref. No. RA.35/AR/NS-AT/VOL.2/

Your Ref. No.....



REPUBLIC OF GHANA

JUDICIAL SERVICE
(COURT OF APPEAL BUILDING)

P. O. BOX KS 3

KUMASI - A/R

TEL: 0243716048

GPS Address: AK-037-3399

Email:

regionaladmin.ash@jsg.gov.gh

The Head
Department of Management Science
University of Education, Winneba
P. O. Box 25,
Winneba

Dear Sir/Madam,

ASSURANCE LETTER FOR INTERNSHIP PLACEMENT OF MR. ERIC OBENG-MENSAH JUNIOR

I am writing to confirm that Mr. **Eric Obeng-Mensah Junior**, a student from the University of Education, Winneba, has been granted approval to undertake a four-month internship program at District Court, Akropong from Monday, 6th January, 2025 to Friday, 11th April, 2025. We are pleased to support **Mr. Eric Obeng-Mensah Junior** in gaining practical experience and enhancing their skills in their field of study.

At Judicial Service, we recognize the importance of providing students with opportunities to apply theoretical knowledge in real-world settings. We are committed to offering Mr. **Eric Obeng-Mensah Junior** a comprehensive learning experience that aligns with their academic pursuits and career aspirations. Our institution has a structured internship program that ensures interns receive proper supervision, mentorship, and the chance to work on meaningful projects.

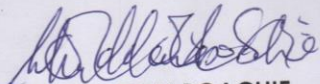
During the internship, Mr. Eric Obeng-Mensah Junior, will be involved in various task/projects assigned to him in the organization. This will allow him to develop his skills to gain valuable industry insights, and build professional networks.

We assure you that Mr. Eric Obeng-Mensah Junior will be supervised by **Mr. Benjamin Obeng, Senior High Court Registrar and Registry Head of the District Court, Akropong in the Ashanti Region**, who is an experienced professional in court administration. Mr. Benjamin Obeng will provide regular feedback and guidance to ensure the internship is both educational and rewarding for the student.

Please do not hesitate to contact me directly at **0243716048** or addaibsamuelgh@yahoo.com if you require any further information or have any questions regarding this internship arrangement. We look forward to welcoming **Mr. Eric Obeng-Mensah Junior** and supporting his professional development during this internship period.

Thank you for your attention and cooperation.

Sincerely,


SAMUEL ADDAI BOACHIE
(DEP. REG. ADMIN. OFFICER)

Samuel Addai Boachie
Deputy Reg. Administrative Officer
Judicial Service
Kumasi/Ash. Reg.

CC: Registry Head, District Court, Akropong