HRD 47/ VOL 126/1192  JANUARY 9, 2025

**THE ACTING HEAD**

**UNIVERSITY OF WINNEBA**

**WINNEBA**

Dear Sir/Madam,

**INDUSTRIAL ATTACHMENT**

We make reference to your letter in respect of the above subject, and hereby inform you that this Authority is prepared to accept **CALEB KWABENA MENSAH,** to undergo his attachment training from **JANUARY 13,2025** to **MARCH 13, 2025** under the following conditions:

1. He will neither be paid salary nor allowance during the period.

2. He will be subjected to the rules and regulations that govern

workmen in the Authority.

3. He will be closely supervised.

4. He will not enjoy free medical services from the Authority.

5. **He should be decently dressed in blue/white shirt with black/blue-black/khaki trousers and black/brown shoe.**

6. He will be required to take an Insurance Policy of not less than

**One Hundred Ghana Cedis (GH¢100.00).**

7. He shall procure for himself, the appropriate PPE (Reflector, Overall, and Safety Boots) for his use in the Port.

If the above conditions are acceptable to him, please ask him to report to the under-signed with an acceptance letter and two passport-size photographs of himself for further instructions.

Yours faithfully,

***FOR:* GHANA PORTS & HARBOURS AUTHORITY**

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**ANTHONY ESHUN**

**DEPUTY HUMAN RESOURCE MANAGER**

**FOR: DIRECTOR OF PORT**